



**ADDENDUM TO
FOCUSED MIDTERM REPORT
TO THE ACCREDITATION COMMISSION**



**November 14, 2008
De Anza College
21250 Stevens Creek Blvd.
Cupertino CA 95014**

RESPONSE TO TEAM RECOMMENDATIONS & COMMISSION ACTION LETTER

Recommendation 3

The team recommends a professional code of ethics be developed for classified employees (Standard IIIA.1.d).

Description of the Progress Made on Recommendation 3

The President and Vice President of the Classified Senate have reviewed several samples of Classified Code of Ethics of other California Community Colleges. They have developed a draft Code of Ethics that will be taken to the Executive Committee of the Classified Senate for review and approval and then to the full senate at it's next meeting.

Analysis of the Results Achieved to Date

The sample code of ethics reviewed by the officers of the Classified Senate, are consistent with the intent of the recommendation of the visiting accreditation team.

Evidence of the Results

Draft Classified Code of Ethics included for review.

Additional Plans in Response to Recommendation

Draft Code of Ethics will be taken to the membership of the Classified Senate for action at the next scheduled meeting.

Forecast of Where the College Will Be at its Next Visit

The Classified Code of Ethics will be approved and listed on the website of De Anza College.

Recommendation 4

The team recommends that the college develop a Technology Plan, designed to support student-learning programs and improve institutional effectiveness, which is linked to the other strategic plans in use at the college. This plan should include the methods by which faculty and staff will receive professional development training in the use of instructional and institutional technology (Standard III.C.1.).

Description of the Progress Made on Recommendation 4

The Information Technology Strategic Plan is completed and has been widely distributed.

Analysis of the Results Achieved to Date

Recommendation of visiting team has been met.

Evidence of the Results

De Anza Technology Plan included for review.

Additional Plans in Response to Recommendation 4

None at this time.

Forecast of Where the College Will Be at its Next Visit

The Technology Plan will be widely used and will have been proven to successfully support the strategic planning efforts of the college.

