## Agenda

## Wednesday, February 27, 2008 9:00 AM to 10:00 AM Admin Conf Rm 206

- I. Announcements 5 min
- A. Discuss how to conduct meeting
- B. Select timekeeper
- II. Business
- A. Implementation of SMP- How?
- 1.Implementation of all Six goals -15 min
- a. Sub-committees
- 2. Roles and responsibilities De Anza Administration contributions (See FHDA Staff Directory)
- 5 min
- 3. Communication strategies- KJS Draft 10 min
- 4. Discuss possibility of a sustainability coordinator- job descriptions, what others have done, skills? Structure? -5 min
- B. Status of CEAG- answer to College Council? CAC? Revisit CEAG Subcommittees -10 min Roles & responsibilities District wide.
- C. How do we follow though with signed commitments? 5 min
- 1. Presidents commitment to climate change
- 2. Talloire's
- 3. AASHE
- 4. Need commitments to help implement SMP
- 5. STARS
- D. District sustainability items 5 min
- 1. Sustainability is one of Dr. Martha Kanter's four major objectives
- 2. SMP working group
- 3. Energy issues
- III. Next Meeting Tuesday March 11, 2008, KC Conference Room 3:30 4:30 pm