



ICC Advisor's Report
Wednesday, February 20, 2019

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

<http://www.deanza.edu/clubs>

Office Hours: Sign up on Club Room Door

Mon: 10:30 a.m – 11:30 a.m

Tu/Th: 9:30 a.m – 11:30 a.m

If I am not in the ICC Office, Please check inside the Office of College Life

(New Info is in bold text)

F.Y.I.

1. **Perfect Attendance** for the Winter Quarter 2019 Clubs are eligible if they attended: Welcome Week Info Tent, Welcome Week Reception, all ICC Meetings, Club Day, End of the Quarter Reception, had a monthly Club Meeting, have current Club Financial Roster on file and the club must NOT have been on probation- Win 10@\$100 award. Must be present at our – “Winter Finale!!”(End of the Quarter ICC Reception) on Wed. March 6, 1:30pm-2:30pm in the Student Council Chambers. Photo Show, refreshments, Perfect Attendance awards to clubs, awards to ICC Reps, awards for New Club drawings for new clubs who are present at the End of the Quarter Reception and Swearing in of New ICC Officers 2019-2020. All clubs welcome!
2. **College Life Office:** will be closed April 1 – April 5, 2019 (Spring Break)
3. **Welcome Week:** April 8-11, 2019 Welcome Week is the first four days of spring quarter when the clubs staff the Welcome Week Tent for one hour giving directions or giving out class schedules, campus maps/Club Flyers to De Anza Students. There are usually class schedules that are available to give away. It's a GREAT OPPORTUNITY to advertise your club by wearing club t-shirts or having information at the table. Please sign up at the ICC meetings or on the Blue Bulletin Board in the Office of College Life/Student Activities Office...Hey, volunteer for the 7:30AM shift on Monday and you will have plenty of parking spaces to choose from!!!
Deadline Friday March 22, 2019.
4. **Club Meeting Room for Spring Quarter 2019:** Please turn in an Event Planning Request Form, (form # 12 in the rotating file outside of Office of College Life), signed by club advisor Now to reserve room. Forms will be processed in the order received.
5. **Club Flyers:** Please do not post flyers using Duct tape (Black Tape). It takes off paint on the walls. Please use “Painters Tape” (Blue Tape) and always remove flyers.

ICC Important Dates

- Wed. Feb 27 **ICC Meeting / Concessions for April 7**
- Wed. Mar. 6 **ICC Winter Finale/ICC/Club Photo show/New Club Drawing/Perfect Attendance for Winter Qt./I <3 Clubbing @ De Anza Drawing /Appreciation/New ICC Officers Sworn In/ Drawing, Refreshments**
- April 8-11 **ICC Welcome Tent**
- Thur. April 18 **Club Karaoke**
- Thur. April 25 **Club Day**

Sign Up on Clipboards at ICC Meeting/ Office of College Life

- **Welcome Week, April 8-11, 2019 – Deadline Friday March 22, 2019**
- **New Student Orientation Classes**