ICC REPRESENTATIVE MEETING MINUTES

Monday, October 19, 2022
1:30 PM PST
Online via Zoom
ICC Chairperson: Khanh Ngo
Contact: ICCChairperson@fhda.edu

Zoom Information

Join Zoom Meeting: https://fhda-edu.zoom.us/j/89023772487?pwd=TXVqYWh0MUR5ZzBwaWZjell3UkU0QT09
Meeting ID: 890 2377 2487
Passcode: 109956

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Meeting ID: 890 2377 2487
Find your local number: https://fhda-edu.zoom.us/u/kbeZMbUUuR

1. **Call to Order:**

ICC Chairperson, Khanh Ngo, called the ICC Meeting to order at 1:38pm.

2. **Approval of the ICC Minutes – October 5, 2022**

Black Student Union (BSU) moved and Creative Writers, De Anza (DACW) seconded to approve the Minutes of October 19, 2022. There were no objections to approving the Minutes. The motion to approve the Minutes of October 5, 2022 were passed by consensus.

Approval of Today's Agenda – October 19, 2022

Creative Writers, De Anza (DACW) moved and Student Nurse Organization (SNO) seconded to approve today's Agenda. There were no objections to approve the Agenda. The motion to approve today's Agenda was passed by consensus.

3. **Guest Speakers:**
Student Accounts Office Introductions:

- Accountant: Lisa Kirk
- Accounting Assistant: Jennifer Nguyen
- Email: dastudentaccounts@fhda.edu

4. **Announcements:**

Public Comments:
- BSU: Zoom meeting this Saturday 11-12 first meeting of the quarter. De Anza BSU Instagram- https://www.instagram.com/deanzabsu_/
- DACW is presenting personal narrative workshops with the Student Success Center starting next week! You can see the schedule on https://deanza.edu/studentsuccess
- DA Active Minds Linktree https://linktr.ee/daactiveminds. Active minds Health relations workshop 5pm -6pm
- MSA Picnic Next Saturday. Muslim Student Association Instagram: https://instagram.com/deanzamsa?igshid=YmMyMTA2M2Y=
- K-pop Dance: We are having our very first club meeting for this quarter this Friday at 3-5PM! We have posted about it on our Instagram @kdcdeanza and everyone is welcome to join! K-pop Dance Club Instagram: http://instagram.com/kdcdeanza
- CDC will be holding a Halloween party on 10.26, we will be co-working with CCF from Foothill College.
- DA Art Guild Discord server link: https://discord.gg/C6RnkrwX .
- Paid Internship Opportunity: The VIDA Public Policy School is hiring for Winter '23 quarter! Application deadline: Priority given to applications received by Friday, November 4th, 2022. Applications will be received through Monday, November 21st. Link to application: https://forms.gle/sy6SkUr7dTDdsDrZ9. Link to more information about the program: https://www.deanza.edu/vida/publicpolicyschool.html. Successful applicants will be selected for interviews conducted via Zoom on Thursday, December 8th or Friday, December 9th. Questions? Please contact Jim Nguyen at nguyenjames@fhda.edu
- Cyperpunks Discord Invitation: https://discord.gg/cE7uZrP9AF
- Ultimate Frisbee: https://discord.gg/HjXMFvgr
- SASS: https://www.sassatdeanza.com
- JSA - https://instagram.com/deanza.jsa?igshid=YmMyMTA2M2Y=

5. **ICC Advisor Announcements:**
- If you'd like to add club announcements to The Scoop (OCL's weekly newsletter), use our Newsletter Submission form. The OCL Newsletter will be posted every Monday morning during the academic year. To have your announcement included, you must submit the following information by noon the Friday before. If you have any questions or clarifications to make for your post, please contact Maritza Arreola at arreolamaritza@fhda.edu.
- Please make sure you're reaching out to ICC about your meetings and events. At the very least, we need to know to be able to update our website. But certain things need additional approval.
- If meeting virtually, share days, times and Zoom link.

- If meeting in person, they MUST be on campus.
- For on campus meetings and on-campus one-time events, you must submit requests to reserve space on campus.
- We are updating our off-campus event guidelines. If you are planning a club event off campus, please contact ICC Advisor for guidance.

6. **Club(s) on Probation: (6)**
Missed 2+ Spring 2022 Rep Meetings, including final 6/1 meeting; Clubs must attend 10/5 Rep meeting and submit updated Financial Roster to get off Probation
- Chess Club
- College Leap
- Movie Appreciation Club
- Philosophy Forum
- Progressive Students Union, De Anza
- Student-Athlete Advisory Council (SAAC)

7. **Inactive Club(s): (51)**
- Health and Medical Sciences

8. **Club(s) On Trial:(4)**
- Google Developers Student Club
- MSA, De Anza (Muslim Student Association)
- Photography Club
- Pilipino Unity Student Organization (PUSO)

10. **New and Reactivated Club(s): (6)**
- Cyberpunks
- Dungeons and Dragons Club
- Future Business Leaders of America - Phi Beta Lambda @ De Anza
- Japanese Student Association (JSA)
- South Asian Student Society (SASS)
- Ultimate Frisbee Club

1. **Active Clubs: (47)**
- Data Algorithm to Ace (DATA)
- LGBTQ+ Alliance, De Anza
- Math Club

2. **Calendars:**
   12.1 ICC/Club Calendar of Events

   Oct 19   ICC Chair of Finance Election

12.2 DASG Calendar of Events

3. **ICC/Club Account Balance Status as of October 5, 2022:**
Club/ICC Allocation Account	**(#41-54730)**	**$3,000.00**
ICC Allocation-New Club Account	**(#41-54720)**	**$1,500.00**
ICC Events Award Account	**(#41-54600)**	**$6,000.00**
ICC Inactive Hold	**(#44-4300)**	**$14,139.15**
ICC Scholarship Account	**(#44-4510)**	**$7,671.09**
ICC	**(#44-4320)**	**$6,257.43**

4. **Reports**
   ICC Chairperson & DASG Liaison: Khanh Ngo
   ICC Chair of Club Affairs: Cedric Buenviaje
   ICC Chair of Programs: Ruchira Danavadi
   ICC Chair of Marketing: Alena Yuan

5. **Business Items**
   15.1 Club Day Awards Winner Announcements   **(Info)**
   Presenter: Ruchira Danavadi (ICC Chair of Programs)

   ICC Fall Club Day Awards:

   I. FAVOURITE CLUB AWARDS
   1. International Students Connection, De Anza (ISC) - $100
   2. Vietnamese Student Association (VSA)- $75
   3. Burmese Student Association(BURSA) - $50

   II. PERFOMANCE AWARD
   1. K-pop Dance Club (KDC) - $100
   2. Music and Volunteering Association (MVA) - $100

   III. BEST DECORATED TABLE AWARD
   Winner: Outdoor Club- $100

   IV. BEST PROMO AWARD
   1. Medical Outreach Performance (MOA)- $100
   2. Hong Kong Student Association- $100

   15.2 Resuming Inactive Fund Process   **(Info/Discussion/Action)**
   Presenter: Khanh Ngo (ICC Chairperson) & Maritza Arreola (ICC Advisor)
   This item is to discuss and decide on updating pause on the Inactive Hold process set in place due to COVID-19.

- Khanh and Maritza provided an overview of the pause on the Inactive Hold process. Since the campus moved to being online at the start of the COVID pandemic in Spring 2020, the ICC decided to pause the Inactive Hold process: funds in the Inactive Hold account have remained there since March 2020, and club accounts for newly Inactive funds have stayed open. This was to be in place "until the campus reopens."
- Given services on campus have reopened but campus life is still hybrid, we want to get input from the clubs on whether it would be considered "reopened" to resume the normal Inactive Hold process.

- Proposed action: Move to resume Inactive Hold process at the end of Fall quarter 2022. Inactive Clubs will have until the end of the quarter to reactivate any inactive clubs. Club funds in the Inactive Hold Account would be moved, 75% to the ICC Scholarship account and 25% to the ICC Fund 44 Account. Active club accounts for clubs considered Inactive by the end of Fall quarter would be moved to the ICC Inactive Hold account for up to one year."
- Questions arose around the language in the codes on the normal process. The ICC Code states that "*The ICC shall freeze the account of a club made inactive. The funds will revert to the ICC Scholarship account #44-4310 (75%) and to the ICC Account #44-4320 (25%) if the club remains inactive for a period of one calendar year from the date that club was made inactive. Under no circumstances will the funds be returned*" (Article XI, Section 2.E, p. 20)
- ICC emphasized the need to add money to Scholarships account which has had no money added in 2.5 years, and the Inactive Hold account has $14,139.15 not being utilized.
- This item will be raised as a Discussion/Action item in 11/2 Rep meeting. Clubs may vote on proposed motion, or offer amendments.

15.3 Chair of Finance Election **(Info)**

A total of 29 clubs voted. The majority vote was thus set to 15. *(majority is 50%+1)*

The newly elected Chair of Finance is: Will Wu.

Congratulations to the newly-elected Officer for Fall 2022- Spring 2023!!

15.4 Club Day Debrief **(Info)**
Presenter: Ruchira Danavadi (ICC Chair of Programs)
This item is to have a debrief on what went well and what could be improved for Fall Club Day held on October 13th.
(Discussed shortly during the meeting, but a survey for the Club Day is sent out)
Club Day Survey: https://docs.google.com/forms/d/1kNKQWc2HnAXW9NLi-QfzM4TxDyQaVCDWF48BZzgbRlU/edit#responses

6. **Public Comments**
   - No public comments are made.

7. **Roll Call**

Club Name	AB
3D Printing Club	AB
4 Elements Hip Hop Club	AB
Ability De Anza	AB
Accounting Club	AB
Active Minds at De Anza	X
Ad Astra Programming	AB
Algorith Me!	AB
Almost Three-Comma Club	AB
Anime Club	AB
Association for Computing Machinery (ACM)	X
Art Guild, De Anza	X
Artificial Intelligence at De Anza	AB
Auto Tech Club	X
Badminton Club, De Anza (DABC)	X
Black Student Union	X
Brain Trainer, De Anza	AB
Bravo Drama Appreciation and Acting Club	AB
Burmese Student Association (BURSA)	X
Business Information Technology (BIT)	X
Car Infotainment System	AB
Career Development Club	X
Cheer Team, De Anza	AB
Chess Club	AB
Chinese Students and Scholars Association (CSSA)	X
Christian on Campus	X
Circle K, De Anza	X
Click the World	AB
Cryptography Club	AB
College Leap	AB
Competitive Programming Club	X
Creative Writers Club	X
Culinary Arts Club	AB
Cyberpunks	X
Data Algorithm to Ace (DATA)	X
DECA	X
Developers' Guild	X
Dungeons and Dragons Club	X
Economics Students Honor Society	AB
Entrepreneurs and Technology	X
eSports Club	X

Explorers' Nest	AB
Fellowship of Overseas Students (FOS)	X
Financial Literacy Club, De Anza	AB
Future Business Leaders of America - Phi Beta Lambda @ De Anza	X
G.R.A.N.D. Dance (Generosity, Respect, And, Nurturing, Dancers)	AB
Game Dev Club	AB
Global Investment Strategy (GIS)	AB
Geeks for Hackathon	AB
Google Developers Student Club	X
Habitat for Humanity De Anza	AB
Health and Medical Sciences	X
History Club	AB
Hong Kong Student Association	X
Injoy Cultural Club	AB
Inspire Biology Club	AB
International Students Connection, De Anza	X
InterVarsity Christian Fellowship at De Anza College	X
Japanese Student Association (JSA)	X
K-Pop Dance Club	X
Korean Student Association (KSA)	AB
LGBTQ+ Alliance, De Anza	X
Malaysian and Singaporean Association	X
Marketing Club	AB
Math Club	X
Medical Outreach Association	X
Meditation Club at De Anza	AB
Metaverse	X
Mobile Applications Club (MAC)	AB
Model United Nations Club, De Anza	AB
Movie Appreciation Club	AB
Movimiento Estudiantil Chicano de Aztlán (M.E.Ch.A.)	AB
MSA, De Anza (Muslim Student Association)	X
Music and Volunteering Association (MVA)	X
Outdoor Club of De Anza College	X
Pakistani Student Association (PSA)	X
Palgorithm	X
Permias Indonesian Students Organization (PISO)	X
Philosophy Forum	AB
Phi Beta Lambda (FBLA)	AB
Photography Club	X
Production Club	AB
Progressive Students Union, De Anza	AB

Psychology Club	X
Public Health Support and Advocacy	AB
PUSO (Pilipino Unity Student Organization)	X
Red Cross, De Anza (DARC)	AB
Robotics Society of De Anza (RSDA)	AB
Second Journey	AB
Shotokan Karate Club	AB
Sociology Club	AB
South Asian Student Society (SASS)	X
Southeast Asian Student Association (SEASA)	AB
Student Nurse Organization (SNO)	X
Student-Athlete Advisory Council (SAAC)	X
Sunrise De Anza	AB
Taiwanese Association of De Anza College	X
The Engineering Technology Club	AB
The ESL Club	AB
Touch Green Club	AB
Traditional Chinese Culture Club	AB
Triathlon Club, De Anza	AB
Ultimate Frisbee Club, De Anza	X
UNICEF De Anza	AB
Vietnamese Student Association (VSA)	X
Visual Music League	AB
Web Developers, De Anza	AB
Whole Cake Club	AB
Women in Computer Science	X
Women's March Youth Empower, De Anza	AB
Zero Waste & Climate Awareness Club	AB

18. **Adjournment**

ICC Chairperson, Khanh Ngo, adjourned the meeting at 2:38 pm.