AGENDA
DASB ADMINISTRATION MEETING
Wednesday, June 30, 2010
1:00
Senate Chambers

Call to Order

Roll Call

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<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Left Early</th>
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<tbody>
<tr>
<td>Ahmad Fayad</td>
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<td>Ali Masood</td>
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<td>Denny Jeon</td>
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<td>Gloria Cheung</td>
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<td>Neesha Tambe</td>
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Approval of Minutes

Public Announcements
Please note: Members of the public are limited to two minutes. The Body cannot take action or respond to items during public comments.

Committee Announcements

Consent Calendar

Business

1. INFORMATION/DISCUSSION
   Icebreaker
   *This item is to create an atmosphere of comfort and cohesion.*
   Presenter: Ahmad Fayad
   Time Limit: 10 minutes

2. DISCUSSION/ACTION
   Regular Meeting Times
   *This item is to set a regular date for the Administration Committee to meet.*
   Presenter: Ahmad Fayad
   Time Limit: 5 Minutes

3. INFORMATION/DISCUSSION
   Long-Term Goals
   *This item is to establish the long-term goals within the members of the Administration Committee and to set a vision for the Committee to work towards.*
   Presenter: Ali Masood
   Time Limit: 15 Minutes
4. INFORMATION/DISCUSSION/ACTION
Committee Projects
This item is to gather project ideas for the committees, establish the order of priority for
the projects, and to set the dates of when the projects should be started and
completed.
Presenter: Ali Masood
Time Limit: 25 Minutes

5. INFORMATION
Parliamentary Procedure Review
This item is to review Parliamentary Procedure and to ensure that members within the
Administration Committee are familiar and comfortable with Parliamentary
Procedure.
Presenter: Ahmad Fayad
Time: 10 Minutes

Informational Reports

Public Announcements

Appreciations

Future Agenda Items

Adjournment