AGENDA
DASB ADMINISTRATION MEETING
Wednesday, September 15, 2010
10:30 Am – 11:30 Am
Senate Office

Call to Order

Roll Call

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<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
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<tr>
<td>Ahmad Fayad</td>
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<td>Ali Masood</td>
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<td>Denny Jeon</td>
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<td>Gloria Cheung</td>
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<td>Neesha Tambe</td>
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Approval of Minutes
Wednesday, August 11, 2010

Public Announcements
Please note: Members of the public are limited to two minutes. The Body cannot take action or respond to items during public comments.

Committee Announcements

Business

1. INFORMATION/ ACTION
   Shared Governance
   *This item is to establish the Shared Governance Committees and approve them to the bylaws.*
   Presenter: Denny Jeon
   Time Limit: 10 minutes

2. INFORMATION/DISCUSSION/ACTION
   Excuse Forms
   *This item is to establish set rules and guidelines for excused absences and ways to enforce such rules.*
   Presenter: Neesha Tambe
   Time Limit: 10 Minutes

3. INFORMATION/DISCUSSION
   Admin Workshops
   *This item is to present the Parliamentary Procedure, Senate Bylaws, and Brown Act workshops planned for the Senate.*
   Presenter: Ahmad Fayad
   Time Limit: 20 Minutes
4. INFORMATION/DISCUSSION
Meeting Times
This item is to schedule a regular meeting time for the Administration to meet during the fall quarter.
Presenter: Ahmad Fayad
Time Limit: 10 Minutes

Informational Reports

Public Announcements

Appreciations

Future Agenda Items

Adjournment