



# FLEA MARKET CODE

*This Edition Adopted: 3/6/2019*

## **ARTICLE I: FLEA MARKET COMMITTEE**

### **Section 1: Membership**

The DASB Flea Market Committee shall consist of the following:

- A. Voting Members
  - 1. DASB Chair of Flea Market
  - 2. At least two (2) additional DASB Senators
- B. Non-Voting Members
  - 1. DASB Senate Interns must come to the DASB Flea Market at least once prior to their internship at the DASB Flea Market Committee.
  - 2. DASB Senate Interns must be approved by a simple majority vote by the committee.
  - 3. DASB Senate Interns must meet the eligibility requirements as specified in the DASB Senate Bylaws.
- C. Advisors
  - 1. DASB Senate Advisor
  - 2. DASB Flea Market Coordinator

### **Section 2: Objectives**

The objectives of the DASB Flea Market Committee shall be to:

- A. Maintain the ability to operate the DASB Flea Market.
- B. Resolve all issues pertaining to the DASB Flea Market.
- C. Develop and implement ideas to improve the DASB Flea Market.
- D. Increase the number of vendors and shoppers attending the DASB Flea Market.
- E. Promote the DASB Flea Market to De Anza students, faculty/staff, and the community.

### **Section 3: Right to Act**

The DASB Senate delegates authority to DASB Flea Market Committee to take action on behalf of the DASB Senate to fulfill its own objectives with the following restrictions:

- A. Any change in policy and operation of the DASB Flea Market must be approved by the DASB Senate.
- B. The DASB Senate must endorse or otherwise officially support a business idea before DASB Flea Market may execute.

### **Section 4: Committee Duties and Responsibilities**

The DASB Flea Market Committee shall:

- A. Meet at least once (1) a week, per academic quarter, especially in preparation for the DASB Flea Market.
- B. Present monthly reports to the DASB Senate about the activities of the DASB Flea Market.
- C. Present an annual business plan to the DASB Senate for the operation of the DASB Flea Market for the upcoming academic year by the week three (3) of Fall quarter.
- D. Take on all tasks delegated by the DASB Senate that relates to forwarding the interests of De Anza students.
- E. Hold an event to promote the DASB Flea Market to De Anza students once per academic quarter, with Summer quarter being optional.

- F. Work closely with the DASB Flea Market Coordinator to fulfill all work related to the DASB Flea Market.
- G. Collaborate with the DASB Marketing Committee to execute all promotional activities of the DASB Flea Market, such as signage, social media, and tabling.

**ARTICLE II: OFFICERS**

**Section 1: Officers**

- A. The DASB Flea Market Committee shall have the following positions:
  - 1. DASB Chair of Flea Market
  - 2. DASB Vice Chair of Flea Market
- B. Committee Officers are appointed or removed with by a simple majority vote by the committee.

**Section 2: Individual Duties and Responsibilities**

- A. **DASB Chair of Flea Market**
  - 1. Preside over all committee meetings.
  - 2. Delegate tasks to respective members.
  - 3. Create all committee meeting agendas.
- B. **DASB Vice Chair of Flea Market**
  - 1. Record all committee meeting minutes.
  - 2. Assume the duties of the Chair when the Chair is absent.

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