DASB Budget Request 2020-2021

For DASB Operational Accounts Only

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need

1.	Program (Account) Name: CCCSAA Student Leadership Conference
2.	Is this a new DASB account? Yes \(\bigsim\) No \(\bigsim\) DASB Account Number: 46-52612
	Amount requested for 2019-2020 \$ 5,000
	Total amount allocated for 2019-2020 \$ 5,000
	How long has this program existed? 20+ years
6.	Number of students directly served in this program: All DASB Senators, ICC Officers, and the
-	Student Trustee
P	lease ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.
7.	*
	and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources
	and co-sponsorships. Accounts and amounts will be verified.
	Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of
	your request and/or the freezing of your DASB Account if already approved.
	B Budget Accounts: None
	Trust Accounts: None
	Fund 15 Accounts: None
	FHDA Foundation Accounts: None
	Grant Funded Accounts: None
	Other District Accounts: None
	Off-Campus/Off-District Accounts: None
	On-Campus Co-Sponsorships: None
	Off-Campus Co-Sponsorships: None
8.	Give a brief description of the program/services to be provided and how they fulfill the mission of the college.
	How will these funds benefit present and future students? The funds would allow DASB Senators, ICC
	Officers, the Student Trustee, and Advisor(s) to attend the California Student Affairs Association (CCCSAA)
	Student Leadership conference that is directly related to their student leadership role as well as enhance their
	leadership skills so that they can do their jobs more effectively. This conference will help students develop
	life-long skills that can be applied to their career and personal life.
9.	
	benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB
	Members (DASB Budget Stipulation # 1)? All DASB Senators and ICC Officers must be DASB
	Members
10.	What would be the impact if DASB did not completely fund this request? Students would not be able to
	attend the conference.
11	. Total amount being requested for 2020-2021 (from page 3) \$\ \\$_\ 8,000
11,	Total amount being requested for 2020-2021 (from page 3)
	Delete the Object Codes and lines within Object Codes you do not need.
	Domestic Conference and Travel (5510)
	(Must adhere to district travel policies, http://business.fhda.edu/policies-and-procedures/ff-travel-policy.html ,
	and DASB Limitation and Requirements from the DASB Finance Code)
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	Item Intended Use Cost
1.	CCCSAA Student Leadership Conference reg., hotel, travel, meals 8,000
	TOTAL: \$8,000_
To	tal amount requested (also complete line 11 at bottom of first page) \$

Signatures that are required for utilizing funds

Approved by DASB Chair of Finance

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter's Name: (print)	Hyon Chu Yi-Baker
Phone Extension:	8239
E-mail:	YiBakerHyonChu@fhda.edu
Relationship to Project:	DASB Advisor
Position on Campus:	Director of College Life
Administrator's Name: (print)	Michele LeBleu-Burns
Phone Extension:	8218
E-mail:	LeBleuBurnsMichele@fhda.edu
Relationship to Project:	Administrator
Position on Campus:	Dean of Student Development

(Produced by the Office of College Life - 8/1/2019)