Course Description
Identify and edit for patterns of grammatical errors in original writing. Develop individual error profile. Address pertinent grammar issues through review of grammatical rules, various grammar exercises, and editing of sample papers and original work.

Prerequisites: Completion of ESLL 236 or an appropriate score on the ESL placement test. Co-requisites: Concurrent enrollment in ESLL 25, 26, ENGL 110, 1A or 1B.

Required Texts and Materials
✦ Lane, Janet and Ellen Lange, Writing Clearly, 3rd Edition
✦ Three ring binder for handouts and assignments
✦ Loose leaf binder paper
✦ Pen and pencil

Class Collaboration
In this class, you will be working with your classmates every day on reading, exercises and writing assignments. You must depend on each other to be successful. Be courageous and proactive—ask your classmates for suggestions and advice! Be kind and generous—give your classmates help and support!

Plagiarism and Cheating
Plagiarism, copying and using someone else’s ideas and work, and cheating, copying or having someone else do the work, are not tolerated at Foothill College nor in American Academics. If you are caught doing either, you will fail the assignment and may fail the class.

Attendance
You are expected to attend every class. If you miss more than 4 class sessions, you may be dropped. Two tardies equals one absence. If you arrive late, you need to make sure I changed your attendance from absent to tardy. If you are absent, it is your responsibility to contact a classmate to find out what you missed and to get homework assignments.

Classmate’s name, phone #, and email
1. ____________________________
If you decide to withdraw from the course, please let me know AND drop the course so you do not get a failing grade.

**Grading**

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<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Grading Scale</th>
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<tbody>
<tr>
<td>Homework</td>
<td>15%</td>
<td>100-97 = A+</td>
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<td>96-93 = A</td>
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<td>92-90 = A-</td>
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<td>86-83 = B</td>
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<td>Editing Quizzes</td>
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<td>82-80 = B-</td>
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<td>77-79 = C+</td>
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<td>73-76 = C</td>
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<td>Participation</td>
<td>10%</td>
<td>72.9 = F</td>
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<tr>
<td>Midterm</td>
<td>30%</td>
<td>86-83 = B</td>
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<tr>
<td>Final</td>
<td>30%</td>
<td>82-80 = B-</td>
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</tbody>
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**Grading Scale:**

- 100-97 = A+
- 96-93 = A
- 92-90 = A-
- 89-87 = B+
- 86-83 = B
- 82-80 = B-
- 77-79 = C+
- 73-76 = C
- 72.9 = F

**Cell Phones and Electronic Devices**

Please don’t use any communication device during class. No emailing or texting during class. Don’t even read emails or texts. If your cell phone rings during class, you will have to bring cookies to the next class meeting for everyone (this is not a joke). If you are a caretaker, please put your phone on vibrate.

Additionally, no electronic devices are allowed in the classroom. This means no iPads, cell phones, electronic dictionaries or anything else. If I catch you with one, it becomes mine until the end of class.

**Missed Homework/Quiz/Exam**

No work will be accepted late. No make-ups will be given.

**English Only Please!**

Although we have great respect for your first language, the purpose of this class is to improve your English skills. You will do that most successfully if you speak English at all times during class. If you speak a language other than English, you will have to buy the whole class coffee at Peets (this is a joke).

**Final Time**

Tuesday, June 26th, 12:30pm-2:30pm

**A Final Note**

By the end of this quarter you will be a better English writer. Improving your English skills does not come without effort. If you put maximum effort into your work, you will be surprised at how much progress you can make. Don't worry; you don't have to do it alone. Your classmates and I are here to help. Together we can accomplish great things. So, let’s get busy, work hard, and enjoy the quarter!