

The Basics:

Column 1 indicates the information being requested for the **2012-13 APRU**.

Column 2 is where your program information should be recorded. The APRU is a Word document, so you will be able to copy and paste or type in your information into the center column. Word wrap is turned on so the box will expand with your typing.

Column 3 contains the instructions for responding to the requested information.

When completed, save this Word doc and name it: sspbt13apru_ *insert your program name here*. E-mail the completed APRU and any supporting documents as attachments to < haynesjim@fhda.edu >. It is a good practice to upload a copy to the program's TracDat Documents Repository and keep a soft copy for your files to ensure that your work is not lost. Please contact: Jim Haynes < haynesjim@fhda.edu > or ext. 8954 if you have questions.

Getting Started: Review your 2011-12 Annual Program Review Update posted on the SSPBT website: <http://deanza.edu/gov/SSPBT>

Column 1 Information Requested for the 2012-13 SSPBT - APRU	Column 2 Input your answers in this column. Word wrap is turned on so the box will expand with your typing. Please provide brief responses. Note: Reference documents can also be attached, i.e. TracDat reports. Make sure to note the name of any reference documents in your explanations.	Column 3 Instructions:
Program Name:	Outreach & Relations with Schools	Enter the name of the program being reviewed.
Name(s) of the author(s) of this report:	Rob Mieso	Enter the name or names of those who wrote this APRU.

<p>What is the program's Mission Statement?</p>	<p>The mission of the Office of Outreach and Relations with Schools is to attract a diverse student population to De Anza College through a collaborative working relationship with high schools, school districts and communities throughout Santa Clara County, and promote college access and success for all students, with emphasis on underserved and underrepresented student groups.</p>	<p>Enter (or cut and paste) your most current Mission Statement. Please highlight changes, if any, to the Mission Statement that was posted in your 2011-12 APRU</p> <p>Note: The mission of the program has not changed, but the mission statement has been reworded to better reflect the mission.</p>
<p>Have you made any significant changes in your program based on the feedback you received from the SSPBT's review of your 2011-12 APRU?</p>	<p>No significant changes, but the following correction has to be made: Number of students served: 30,000 (not 3000)</p>	<p>Include anything done in direct response to the SSPBT feedback on the 2011-12 APRU.</p> <p>NOTE: If no feed back was received move to the next question.</p>
<p>Have there been any other significant changes to your program since the 2011-12 APRU?</p>	<p>No.</p>	<p>Please explain any significant changes in: Staffing, equipment, facilities, operational costs, organizational alignment, State/Federal regulations or laws, other?</p>
<p>What Impact have these significant changes had on your program?</p>	<p>N/A</p>	<p>Please explain how these significant changes have impacted your program. What is now different?</p>
<p>What Impact have these significant changes had on your students?</p>	<p>N/A</p>	<p>Please explain how these significant changes have impacted your students, including any positive or negative consequences.</p>

<p>Have you initiated anything new to your program since the 2011-12 APRU?</p>	<p>Yes. In 2012-13, we are working on two projects aimed at improving college readiness for high school students.</p> <p>Project 1: We are implementing an ACCUPLACER pilot project in collaboration with Cal-SOAP in four high schools in East Side to assess 100 seniors and have them take the MyFoundations Lab tutorial and then reassess again to find out how their placement results may improve.</p> <p>Project 2: Through collaboration with the DARE high school project, we are working with the FUHSD to look at curriculum alignment, data sharing, early assessment, promoting collaboration between De Anza faculty and high school instructors, and other strategies that will improve student success.</p>	<p>This is similar to the above question about significant changes but is meant to single out any new initiatives.</p>
<p>Is there anything else the SSPBT should know about what has happened in your program since the 2011-12 APRU?</p>	<p>College enrollment data shows growth in the number of students enrolled at the college from high schools outside our service area, primarily from East Side and San Jose Unified school districts, and steady increase in enrollment of targeted populations. As more historically underrepresented students are coming to our college due to our outreach efforts, we are concerned about the retention, persistence and success rate of target populations. More state mandates and limited services can impact the success of students we work hard to attract.</p>	<p>Briefly described anything else the SSPBT should know about your program including any trends, future concerns, things on the horizon, etc.</p>
<p>Common and Unique Services</p>		
<p>Are there any additions/deletions / edits to the list of common or unique services identified in your 2011-12 APRU?</p>	<p>No.</p>	<p>The 2011-12 APRU asked your program to, list any common or unique services provided to students. Please briefly explain any changes to that list?</p>

Are there any changes to the common or unique service designations listed in your 2011-12 APRU?	No.	The 2011-12 APRU asked your program to designate the direction you believe each of your common or unique services need to move towards. As you recall the choices were to: Grow, Maintain, Enhance, Change Direction, Reduce, or Discontinue . Are there any changes to these designations for a specific service?
SERVICES:	Student Services Learning Outcomes Assessment Cycle	
List all of your current and active Student Services Learning Outcome Statements as they are numbered and recorded in your TracDat account.	<p>SSLO #1: Application Workshop: Prospects will demonstrate the ability to complete the online college application.</p> <p>SSLO #5: Campus Tour: Visitors will demonstrate knowledge about student support programs and services.</p>	You may cut and paste your SLO statements here or attach a document to this APRU and be sure to indicate the name of the document.
What is or has been your SSLOAC activity for 2012 -13?	We are currently conducting assessment of the two SSLOs listed above.	Please summarize all Student Services Learning Outcomes Assessment Cycle activities since the 2011-12 APRU, including any work in progress.
Have you completed a SSLOAC in 2012 - 13?	The SSLOAC will be completed by end of June 2013.	<p>If yes, please summarize the results, discussions, analyses, and any improvement plans that do not involve any new resources to implement.</p> <p>If no, please give an update of your progress or future assessment plans.</p>
Have you identified any enhancement plans for which additional resources will be needed in order to achieve a desired or improved outcome?	No.	If yes, please summarize the results, discussions, analyses, and any improvement plans that will require new resources to implement.
RESOURCE REQUESTS		
Are there any	No.	Review your resource requests form your last APRU

<p>deletions/edits to the resource requests listed in your 2011-12 APRU?</p>		<p>in 2011-12.</p> <p>NOTE: Resources include: Staffing, equipment, facilities, staff development, operational costs, other.</p>
<p>Are there any additions to the resource requests listed in your 2011-12 APRU?</p>	<p>We need a stable funding for our operating budget of \$50,000 to carry out annual outreach activities; including funding for outreach materials, student ambassadors, our annual African American, Latina/o, and Filipino/Pacific Islander student conferences, and the New Student and Parent Open House. This request is directly linked to fulfilling the mandate of the Outreach Institutional Initiative, CPR 5-year plan, and supporting the institution’s core value and core competencies of serving “students of every background.”</p>	<p>If adding new resource requests, please provide a brief explanations to the following criteria for each new request (see attached “ICC_SI_SSPBT_Values information sheet”):</p> <ol style="list-style-type: none"> 1. Is the request linked to any of the Institutional Core Competencies? 2. Is the request linked to any of the Strategic Initiatives? 3. Is the request linked to any of the Core Values? 4. Is the request linked to any SSLO Assessment Cycle findings? 5. Is the request linked to your CPR 5-year plan? 6. How many times has this request appeared on an APRU? 7. Is the request linked to any of the SSPBT priorities? 8. What are the plans to assessment the effectiveness of this request if granted? 9. Is there anything innovative, unique, or cutting edge about this request? 10. Other information in support the resource request. <p>OR</p> <p>For each new request, attach a detailed document that addresses the 10 criteria listed above – be sure to indicate the name of the document.</p>