# Classified Senate

Meeting Notes

November 7, 2023

## Welcome

Debee Armstrong, secretary, called the classified senate meeting to order at 2:05 PM while members were still arriving on zoom. Juan Diaz, communication officer posted the agenda and previous meeting notes links in the chat.

## Budget Report

No new updates

## Approval of Agenda and Notes

The agenda and previous meeting notes were approved by consensus pending a few typos, which were fixed in the shared document.

## Measure G Taskforce

Adriana Garcia, president took over the meeting at 2:12 PM. She called first for a report from senators who attended the previous Friday's measure G task force meeting, followed by the November 6 board meeting where measure G proposals were discussed. Staff who attended these reported on their findings. There are 2 bonds with specific funding.for student services, this is a De Anza budget

Tina Lockwood explained the proposal slides that were shown at the FHDA board meeting with Dennis and Adriana chiming in on several points. Numerous questions from senators were also answered.

## Medical Facility

Much of the discussion revolved around discontent that the FHDA board plans to prioritize construction of the county medical clinic on the De Anza campus over needed infrastructure repair, especially in the A quad. Senators are encouraged to speak to their constituents about staying informed and giving feedback on the Measure G project plans.

An area is needed to build the medical facility, and another area is needed to set up equipment and supplies within our campus parameters. Medical assistants and secretaries are the only programs that can be supported by training. Ultimate decision maker for the building of the medical facility is the board. Some questions raised are 1) What are the mutual benefits for FHDA and the county? 2) What is the community feedback?

## Other Senate Business

It was decided to table both Juan's Microsoft Teams demonstration and Lisa's report on the staff participation survey because both the measure G discussion was long and because there was a reception for chancellor Lambert that many wanted to attend.

## Bylaws

After some discussion, the draft bylaws were approved pending several changes senators requested.

## 10% Participation Policy

Adriana reminded attendees to tell co-workers about the ten-percentage work time allotted to shared governance and invite them to join the senate. She also is still advocating for overtime pay for those giving more than ten per cent.

## Leadership Requests

Elections Committee: Adriana needs participants on the elections committee.

District Diversity and Equity Committee: Nominations are still being sought for the district diversity and equity committee and representatives will be voted on next week.

4CS- California Community College Classified senate: A statewide committee, CCMS is also asking for classified representation.

## Leadership Reports

Academic Senate: Debee reported academic senate is drafting detailed rules for the required RSI (regular and substantive interaction) for online students so those courses will be engaging.

Tech Committee: Dennis reported on the De Anza tech committee, explaining it is different from the district-wide ETAC (educational technology committee.) He said students also have full access to Office 365 through MyPortal, something that has been available for two years, but which many students don't know. There is now a help page on the De Anza web to assist them in using it.

RAPP: Adam reported The RAPP committee's deadline for submitting position request is this week.

## Calendar/Announcements:

Adriana shared a list of upcoming De Anza events.

## Affirmations

## Meeting Adjournment

After a few affirmations, the meeting adjourned at 3:08 PM.

Links Mentioned In The Chat

Current agenda:

 <https://www.deanza.edu/gov/classifiedsenate/meetings/2023-11-07.html>

Current leadership reports:

 [https://foothilldeanza-my.sharepoint.com/:w:/g/personal/11250797\_fhda\_edu/EfUIam8tSaVOqZ92HIgG7QMBgKc2HDNJJ7unsNLbwkpMZA?e=NIK55i](https://foothilldeanza-my.sharepoint.com/%3Aw%3A/g/personal/11250797_fhda_edu/EfUIam8tSaVOqZ92HIgG7QMBgKc2HDNJJ7unsNLbwkpMZA?e=NIK55i)

Minutes for Oct 31 meeting:

 <https://deanza.edu/gov/classifiedsenate/meetings/Classified%20Senate%20Meeting%20Notes%20October%2031%202023%20Draft%202.docx>

Measure G proposal slides presented to FHDA board

 [https://go.boarddocs.com/ca/fhda/Board.nsf/files/CX937E057845/$file/De%20Anza%20Megaproject.pdf](https://go.boarddocs.com/ca/fhda/Board.nsf/files/CX937E057845/%24file/De%20Anza%20Megaproject.pdf)

La Voz article on the medical clinic

 <https://lavozdeanza.com/news/2023/10/28/new-health-clinic-on-campus-set-to-build-in-2024/>

County Health Clinic Proposal folder (created by Tina after the meeting)

 <https://foothilldeanza-my.sharepoint.com/personal/10645790_fhda_edu/_layouts/15/onedrive.aspx?id=%2Fpersonal%2F10645790%5Ffhda%5Fedu%2FDocuments%2FCounty%20Health%20Clinic%20Proposal%202023&fromShare=true&ga=1>

Current Classified Senate Bylaws

<https://deanza.edu/gov/classifiedsenate/documents/CS_BYLAWS_CONSTITUTION_REVISION-v3.pdf>

Current DASG bylaws

 <https://www.deanza.edu/dasg/documents/governing-documents/DASG-Bylaws.pdf>

CCMS advisory committee

 [https://foothilldeanza-my.sharepoint.com/:w:/g/personal/11250797\_fhda\_edu/EZnJtcFao3lHuEuF\_qnHtWwBzGvAOc20s3Bug-4kxVDyXQ?e=EOzKz6](https://foothilldeanza-my.sharepoint.com/%3Aw%3A/g/personal/11250797_fhda_edu/EZnJtcFao3lHuEuF_qnHtWwBzGvAOc20s3Bug-4kxVDyXQ?e=EOzKz6)

Help Page for Students Using Office 365

 [https://foothilldeanza-my.sharepoint.com/:w:/g/personal/11250797\_fhda\_edu/EZnJtcFao3lHuEuF\_qnHtWwBzGvAOc20s3Bug-4kxVDyXQ?e=EOzKz6](https://foothilldeanza-my.sharepoint.com/%3Aw%3A/g/personal/11250797_fhda_edu/EZnJtcFao3lHuEuF_qnHtWwBzGvAOc20s3Bug-4kxVDyXQ?e=EOzKz6)

On campus events

 <https://www.deanza.edu/events/>

SharePoint Folder for Drafts of Classified Senate Minutes

 <https://foothilldeanza.sharepoint.com/sites/ClassifiedSenate2021-20222/De%20Anza%20Classified%20Senate%20Meeting%20Notes>