The College Council agreed to continue governance discussions the following year which has taken place at nearly every meeting this academic year. A subcommittee was also formed to further this discussion. This subcommittee formed the guidelines below that were adapted from a City College of San Francisco Evaluation of Shared Governance report (2004).

"Recommendations for Improvement of College Shared Governance

1. Review and clarify the role and function of each shared governance committee and subcommittee including an assessment of whether the issues being addressed with each committee are aligned with role and function.
2. Develop a flowchart that clearly and simply shows how an issue moves through the shared governance system. Establish a tracking system for recommendations to ensure that issues move through the system.
3. Review and standardize protocols for committee operations. These operations include, but are not limited to, conducting meetings, developing and submitting agendas, minutes, and annual committee reports.
4. Review the membership of each shared governance committee for consistency and relevancy. Ensure that new committee chairs know their roles and responsibilities, which should include mentoring new committee members.
5. Conduct regular reviews to ensure that all committee vacancies are filled in a timely manner. Utilize all college communications to announce committee vacancies and the procedures to serve on a committee.
6. Enhance the content and look of the college shared governance website and promote its use within the college community. The website should include but not be limited to committee flowcharts, committee membership rosters, committee member contact information, agendas, and posted minutes.
7. Establish an annual shared governance report that reflects activities and accomplishments for each committee.
8. Establish a shared governance coordinator/office staff assignment to ensure adequate support for updating, gathering, and disseminating information.
9. Create a shared governance sunshine committee to insure that all segments of our campus community have access to information about budgets, programs, plans, contracts, etc."

College Council agreed to work through these guidelines with each of the governance groups and post the results on this Web site in the respective areas. The Campus Budget Team volunteered to be first and is currently working through the process.