

5-6-2021

What are we trying to solve – and what can we solve.

Survey Results:

- Time...don't have enough time
  - Can we solve this for others?
- Don't know about this...
  - Communication & Education
  - Functional Process
  - Clear Workflow

Action Items:

- Put forward a realistic timeline
- Create a draft flow chart that gets updated as the task force gathers more data
- Presenting Definitions – posting this front of page
- Outline funding facts – what types of funding and who has the responsibility over the funding (District vs. College); what funding is considered
- Resource allocations & Planning – there has to be cross over
- Good observation about the flow charts from other colleges
- Create a better method for ensuring information is shared and understood = Centralized Budget Team

Representation Questions:

- Seats
- Power of the Vote
- Check & Balances
- Communication back to the groups – build in a mechanism to allow the information back to the majority without depending on the single person from a group

IPBT

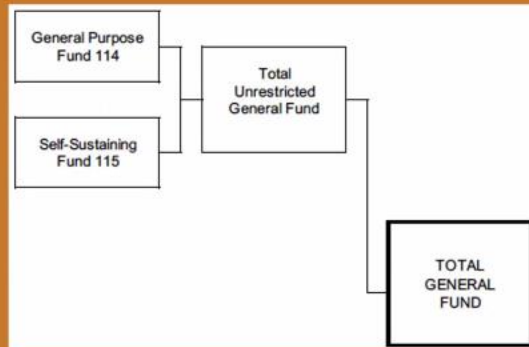
SSBPT (Student Services) CAS Standards - <https://www.cas.edu/standards>

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**Martin Varela**

General Fund – 2 pots; unrestricted and restricted

## Unrestricted General Fund



**Unrestricted (FUND 14 and FUND 15) – generate revenue/self sustaining (Facilities; Community Ed)**

## Unrestricted General Fund

- Fund 114
  - “A” budget items are full-time salaries of faculty, staff, and administrators, as well as benefits costs, normally classified in the 1000, 2000, and 3000 account codes.
  - Also, referred as on-going commitments
  
  - “B” budget items are operating expenses, normally falling into the 4000 and 5000 account codes.
  - Also referred as discretionary funds

**B budget are the campus managed funds = discretionary funds/operational**



## Restricted General Fund

- Categorical Funds
  - Funds allocated from the state or federal government granted to qualifying districts for special programs, such as SEA Program or HEERF
  - Expenditures of categorical funds are restricted to the fund's particular purpose.

**Restricted (Categorical)** – Grants, FUND 121, 131 = state or federal allocations; Special Education; Federal Work Study; Campus Center Use Fee; Parking

Example of Restricted (CARES Act – HEERF)



## CARES Act - HEERF

Funding	Campus	Award	End Date	Total Allocation	2019-20 YTD	2020-21 YTD	Projected at Year-End	Encumbrances	Balance Available (4.20.21)
HEERF I	DA	CARES Institutional	7/20/21	3,617,629	36,305	511,516	3,069,808	240,368	2,829,440
	DA	CARES Student	4/23/21	3,617,629	1,842,462	1,774,417	750	-	750
	DA	CARES MSI	8/9/21	29,965	-	28,700	1,265	-	1,265
				7,265,223	1,878,767	2,314,633	3,071,823	240,368	2,831,455
HEERF II	DA	CRRSSA Institutional	2/16/22	10,541,388	-	-	-	-	10,541,388
	DA	CRRSSA Student	2/18/22	3,617,629	-	1,164,000	1,164,000	-	2,466,254
				14,159,017	-	1,164,000	1,164,000	-	13,007,642
HEERF III	DA	ARP Institutional	9/30/23	12,596,000	-	-	-	-	12,596,000
	DA	ARP Student	9/30/23	12,596,000	-	-	-	-	12,596,000
				25,192,000	-	-	-	-	25,192,000

### District Managed:

Debt Service, Bond funds, COPS, Lease Services, CDC, Capital Projects, Scheduled Maintenance, Enterprise (bookstores, food services),

Internal Service 60 = Benefits

Trust Funds Fund 70 = Financial Aid and OPED

[http://employeedata.cccco.edu/headcount\\_by\\_district\\_19.pdf](http://employeedata.cccco.edu/headcount_by_district_19.pdf)