

### De Anza College - IPBT Funding Source Guideline Sheet - IPBT, Deans, CTE

*Below are examples of how an item could be funded - color shading denotes common groupings of classroom related items; computer related items; personnel; and instructional related items  
(If you do not see an item listed please discuss with your Dean regarding possible funding sources.)*

| Item   | Lottery | Instructional Equipment<br>(at least \$200ea) | Perkins   | SWF   | BSI (for ESL or Basic Skills students only) | "Equity" | College Services |
|--|---------|---|---|---|---|----------|------------------|
| Office/Classroom Chairs  | N       | N (except special lab equipment)              | N (except special lab equipment)                | N   | N   | N        | Y                |
| Desks  | N       | N   | N   | N   | N   | N        | Y                |
| Classroom Lighting   | N       | N   | N   | N   | N   | N        | Y                |
| Classroom Window Treatments  | N       | N   | N   | N   | N   | N        | Y                |
| Instructional Projectors   | N       | Y   | Y   | Y   | N   | N        | Y                |
| Infrastructure   | N       | N   | N   | Y (for CTE facility remodel)                    | N   | Y        | Y                |
| Office Copiers   | N       | N   | N   | N   | N   | N        | N                |
| Printers   | N       | N   | N (only for instructional use)                  | Y   | N   | N        | N                |
| Maps   | Y       | N   | ?*  | N   | N   | N        | N                |
| White Boards   | N       | N   | N   | N   | N   | N        | Y                |
| Facilities repairs   | N       | N   | N   | Y   | N   | N        | Y                |
| Software   | Y       | ?*  | Y (license fees must coincide with fiscal year) | Y (fees must coincide with period of the grant) | ?*  | N        | N                |
| Computer Software Licenses   | Y       | ?*  | N   | Y   | ?*  | N        | N                |
| Instructional Subscriptions for Cloud technology or online resources | Y       | N   | Y   | Y   | ?*  | N        | N                |
| Magazine Subscriptions   | Y       | ?*  | Y   | Y   | ?*  | N        |                  |
| Instructional DVD  | Y**     | N   | Y (if instructional materials for CTE program)  | Y   | Y***  | N        | N                |
| Computers  | N       | Y   | ?*  | Y   | ?*  | Y***     | Y                |
| Tablets/iPads/Cameras  | Y       | Y   | ?*  | ?*  | ?*  | Y***     | N                |

\* Talk to your Dean \*\*please check with the Library Resources for DVD's and streaming media;  
\*\*\*student use only

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| Item                                    | Lottery | Instructional Equipment<br>(at least \$200ea) | Perkins                                   | SWF   | BSI | "Equity" | College Services |
|---|---------|---|---|---|-----|----------|------------------|
| Staff                                   | N       | N   | ?* (no on-going positions beyond 3 years) | ?*  | ?*  | Y        | N                |
| Tutors                                  | N       | N   | Y   | Y   | ?*  | Y        | N                |
| Professional development                | N       | N   | Y   | Y   | ?*  | Y        | N                |
| Temporary Employees                     | N       | N   | Y   | Y   | ?*  | Y        | N                |
| Release time for curriculum development | N       | N   | N   | N   | N   | N        | N                |
|   |         |   |   |   |     |          |                  |
| Lab Equipment                           | Y       | Y   | Y   | Y   | N   | N        | N                |
| Lab Supplies                            | Y       | N   | N   | N   | N   | N        | N                |
| Textbooks                               | Y       | N   | N (except for classroom/lab reference)    | Y (not sure about buying directly for students) | ?*  | Y        | N                |
| Tools                                   | Y       | Y   | Y (for use in class/labs)                 | Y   | N   | N        | N                |
| Uniforms                                | Y       | Y   | N   | Y (only for instructional purposes)             | N   | N        | N                |

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*Equipment vs Lottery*

|                         |   |
|-------------------------|---|
| College Services        | Expenditures made by districts for equipment, improvement of sites, building fixtures and service systems, direct purchase, lease-purchased   |
| Lottery                 | <b>Instructional*</b> items that are consumable such as sports uniforms, or that have a service life of less than one year i.e. lab equipment . Another category: software and computer hardware (depending on cost); software licenses, access to online resource licenses |
| Instructional Equipment | <b>Instructional*</b> , items over \$200 each, with a life expectancy over 2 years,. These items must be inventoried upon delivery to the District. And they can be repaired.   |

\*Definition of the term "Instructional": used by teachers and students to access to gain knowledge and increase cognitive development . . .

*Basic Skills*

|              |  |
|--------------|--|
| Basic Skills | All funding must be intended to improve outcomes of students who enter college needing at least one course in ESL or basic skills. Justification will be required. Examples, software and licenses for assessment, counselor, tutors, coordinator, instructional materials, textbooks, professional development. |
|--------------|--|

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